



- ▶ Start at the Library Home Page <http://library.neit.edu>
- ▶ Click on Help drop down tab
- ▶ Click on Guides, Handouts & Tutorials
- ▶ Select Library Resources for Career Exploration

Key resources under *Career Information*:



Occupational Information Network: O*NET,
(U.S. Department of Labor) <http://online.onetcenter.org/>

An excellent tool for career exploration and job analysis!

O*NET OnLine has detailed descriptions of work for use by job seekers, workforce development and HR professionals, students, researchers, and more!

- ◆ Easy to use!
- ◆ **BROWSE: Find Occupations:** Explore similar careers easily. Choose from industry, field of work, science area, job family and more.
- ◆ **ADVANCED SEARCH: Focus:** on occupations that use a specific tool or software.
- ◆ **CROSSWALKS: Connect:** to a wealth of O*NET data. Enter a code or title from another classification to find the related O*NET-SOC occupation.
- ◆ Links to **Occupational Outlook Handbook**

Occupational Outlook Handbook (OOH)

(U. S. Department of Labor: Bureau of Statistics) <http://www.bls.gov/ooH/>

- ◆ Easy to use! A > Z Listing of jobs, professions.
- ◆ Categories: Highest paying, projected growth, projected new jobs.

Career and Employment Information Specific to Rhode Island:



EmployRI

Rhode Island Department of Labor & Training

<https://www.employri.org/>

- ◆ Information about occupations, skills, getting a job, writing resumes and cover letters, education and training
- ◆ Very useful skills assessments in the Career Tips section



Labor Market Information

Rhode Island Department of Labor & Training <http://www.dlt.ri.gov/lmi/>

► Click on *Labor Market Information for Jobseekers*

- ◆ Good charts with information on occupations, expanding and declining industries
- ◆ Downloadable handouts, charts, and brochures on projected opportunities through 2016,
- ◆ List of Rhode Island licensed occupations (including licensing agencies and fees)
- ◆ List of largest employers in Rhode Island with links to each of their career pages (<http://www.dlt.ri.gov/lmi/es202/largestemp.htm>)

Resources under *Professional Associations*:

Professional associations are also listed under your technology's listing under **Web Resources**. To get there, go to <http://library.neit.edu> ► click on the Explore Technologies tab ► Choose & click on your technology ► Hover over the **Web Resources** tab on the left & click on it.

Other Resources for Career Information (also Instructor, Department, Career Services Office)



EBSCOhost Business Source Complete <http://search.epnet.com/>

- ◆ Select EBSCO Web, then *Business Source Complete*
- ◆ Click on "Company Information" on the blue menu bar.
- ◆ Includes detailed Datamonitor Reports on the world's major corporations, many of which are on the list of largest employers in Rhode Island.



ThomasNet® <http://www.thomasnet.com>

- ◆ Search for North American companies and their products
- ◆ Good source for listings of businesses in technical and trade areas
- ◆ Can be searched by state and categories Links to company websites provided



Medline Plus

<http://www.nlm.nih.gov/medlineplus/directories.html>

(U.S. National Library of Medicine and the National Institutes of Health)

- ◆ List of directories for a wide variety of healthcare specialties, hospitals, and physicians
- ◆ Can be searched by state and categories



Salary.com www.salary.com

Provides enterprises and small businesses with reliable information about employee pay levels and compensation-related best practices, trends and policies. Search by company and state! Sample interview questions and employee satisfaction ratings may be available.

Finding Interviews

In the EBSCOhost: **Academic Search Complete** and **Business Source Complete**

- ◆ Click on "Advanced Search" under the search box.
- ◆ In the "Limit Your Results" section of the page, choose "Document Type."
Scroll down and select "Interview" then type a subject in the search box.

(In **Business Source Complete**, select a thesaurus term from the list, click in the check box, click on the ADD button, then click on the SEARCH button to complete the search.)