COURSE TITLE: Community Enrichment CE401.01 MASTERS Level
CREDIT: 1
PRESENTATION: CE401.01 Community Enrichment materials are made available to all MS/Graduate students by Arlene Potvin, Coordinator of the Feinstein Enriching America Pgm.
CO-ORDINATOR: Arlene Potvin
apotvin@neit.edu
401-467-7744 x 3352
OFFICE HOURS & LOCATION: M, T, W 7:30-12:30; TH 7:30 – 11:30; or by appointment
One New England Tech Blvd, East Greenwich, RI 02818-1205
Room S105W in the Library
SYLLABUS ON-LINE: Blackboard
COURSE MATERIALS: All materials provided in syllabus packet
COURSE DESCRIPTION: CE401.01, a Feinstein Enriching America Program, is a one credit voluntary opportunity introducing students to the concepts of civic responsibility, social issues and personal values.

Students on the MSOT/Graduate level are required to complete a 3 to 4 page essay describing an event/activity/or field experience in which the student believes he/she has gained meaningful knowledge enhancing the students’ future commitment to the needs of the community/individual in his/her chosen field. Actual work experience in the OT field should be used for the essay.

FEINSTEIN LEADERSHIP SCHOLARSHIP: Feinstein Leadership Scholarship funds are available for qualifying students. Contact Arlene Potvin, Coordinator, Feinstein Enriching America Program, apotvin@neit.edu or 401-467-7744 x 3352
COURSE REGISTRATION: *Students may go to the Registrar’s Office, Web Reg. OR
*Students use NEIT student e-mail account, and send a request for CE401 credit to apotvin@neit.edu
*Include NAME, ID #, TECH, AND A SHORT MESSAGE “I AM REQUESTING CE401 CREDIT.”
*Register through the Tuesday of week 8 in any Quarter
*CE401 is a one-time credit option
*Once you register, CE401 will appear on your course schedule. CE401 is an independent study and in most cases there is no class for you to attend.
BENEFITS:  
- free, no charge college credit  
- resume material  
- need to carry a full course load – use community enrichment  
- potential for Feinstein Enriching America Award each Spring  
- potential for Feinstein Leadership Scholarship - $1,250

COURSE OBJECTIVES:  
1. Students will demonstrate an understanding of social responsibility within the context of the larger community as evidenced by completion of the essay.

2. Personal, moral, and social values should be evidenced by the satisfactory completion of the essay. Benefits to both the student and the community should be expressed in the essay.

3. Respect and understanding for all people, regardless of social status and ethnic diversity will be demonstrated by using appropriate language and acting in an ethical manner.

EVALUATION & GRADING GUIDELINES:  
1. MSOT/Graduate degree students must complete the Performance Documentation sheet, AND submit the 3 to 4 page essay earn CE401 credit.

2. Successful students will receive an “S” for satisfactory completion and one (1) college credit; CE401 credit will appear on transcript with all other earned course credits.

ATTENDANCE:  
CE401 is an Independent Study and does not require regular class attendance. However, students should communicate electronically with Arlene Potvin, Community Enrichment Program Coordinator.

ACADEMIC POLICIES:  
Each student is responsible for accessing this web site – http://web.neit.edu/shandbook/SyllabusPolicies.pdf to become familiar with the following policies:

ACADEMIC HONESTY POLICY:  
Any project, paper, or examination is expected to be the student’s own work, in the student’s own words. Academic dishonesty (including but not limited to copying another student’s work or allowing one’s own work to be copied; using notes or books during an examination without the instructor’s advance permission; presenting information or images copied form a book, journal, or online source as one’s own) will not be tolerated. (See the web site for the full policy.)

Course Registration – Add and drop policy  
Challenge Exams  
Portfolio Review and Assessment Policy  
Student Computing and Networking Use Policy  
Electronic Communication Device Acceptable Use Policy
Philanthropist Alan Shawn Feinstein is a key figure in both the exploration of outer-space, and the battle against world hunger. Dr. Feinstein has donated millions of dollars throughout the state to improve the quality of education and to eliminate hunger. His most recent initiative is to make Rhode Island the first “hunger-free” state.

Mr. Feinstein was born in Milton, MA and received his teaching degree from Boston University. He taught elementary and junior high school for many years. More recently, Mr. Feinstein founded the World Hunger Program at Brown University, a Center at their prestigious Institute of International Studies. Founded in 1986, the Alan Shawn Feinstein World Hunger Program is the first university program established to study and help end world hunger.

Alan is also renowned for spearheading interest in space exploration via his widely read Insider’s Report and Eye to the Future newsletters. He is considered one of the people most responsible for mobilizing public interest for a manned mission to Mars. His readers, well over 400,000 strong, have become a powerful lobby supporting space research and exploration. Alan discovered that many of his subscribers were interested in donating their money to good causes; he subsequently established the Feinstein Foundation which has thus far has donated several million to improve the lives of others in our society. Much of this money has been directed toward education for community involved service and activities. Dr. Feinstein is an integral part of the Rhode Island community, and has resided in Cranston for most of his adult life.

In 1996, Dr. Feinstein awarded New England Institute of Technology with a $1 million endowment to create and implement the Feinstein Enriching America Program. To date, seven of Rhode Island’s colleges and universities have received funds from the Feinstein Foundation to provide a requisite community enrichment program. Dr. Feinstein also helped fund the Institute of Public Service at Providence College and the Providence-based Feinstein High School for Public Service. Additionally, Dr. Feinstein is the motivating force behind other innovative community enrichment programs at the elementary, middle, and high school levels. All Rhode Island elementary schools now have the Feinstein Good Deeds Program, while 69 schools have implemented the Feinstein Youth Hunger Brigade.

With Dr. Feinstein’s support, New England Institute of Technology is providing students with an opportunity to earn one extra credit through volunteer activity. (Associate Level Community Enrichment 101- 1 credit; Bachelor Level CE 301 available Oct. 2006.) On the AS level, students may earn one extra credit by either continuing volunteer activities with which they are currently involved or by pursuing a new volunteer activity. On the BS level students must take a more active role and be involved at a community site. Students are encouraged to choose a project, activity, or site which best complements their own individual interests, abilities, career goals, and schedules. Involvement in one’s communities should be personally meaningful and should address social problems or issues which interest the individual. Each student is required to document 15 hours of involvement in one’s community. With well over half of the student body engaged in the Feinstein Enriching America Program, we are fulfilling more than 50,000 hours of community enrichment activities yearly at New England Institute of Technology.

Programs such as the Feinstein Enriching America Program have had a tremendous impact on the overall improvement of the community, affecting thousands of lives. With the continued focus and financial support of persons like Alan Shawn Feinstein, New England Institute of Technology can continue to influence citizens who value their civic responsibilities. Alan Shawn Feinstein is often quoted saying, “To be able to better the lives of others is the greatest of all achievements.” New England Tech students are now provided the opportunity to fully learn the meaning of this statement.
DOCUMENTATION OF
PERFORMANCE OF COMMUNITY PROJECT
Lines with * must be filled out

*Student Name: ___________________________  *ID #: __________________________________

* NEIT Student E-mail ____________________________

REMEMBER: Students must register for CE401 (MS level) in order to have credit posted.

*Technology __________________________ *Start Date (month &year) __________________________

*Site at which the off-campus volunteer clinical/field work occurred: __________________________

Supervisor/Contact Person if there is one: _____________________________________________

*Date(s) of Volunteer Clinical/Field Involvement: ____________  *Number of Hours: ____________

____________________________    __________________
____________________________    __________________
____________________________    __________________
____________________________    __________________

ESSAY GUIDELINES
FEINSTEIN ENRICHING AMERICA PROGRAM (CE401)

Essay Guidelines – What should I write?
1. The Facts:
   a. Describe the organization and its role in the community.
   b. Describe your function or role within this project/community.
   c. How did you benefit from the activity; how did the community benefit?
   d. **NOTE- TO PROTECT CONFIDENTIALITY:** If your essay is written around a specific interaction with an individual/patient/client, DO NOT INCLUDE THE PERSONS’ NAME in your document.

2. Essay set-up:
   Your essay should be approximately 3 to 4 pages in length, double spaced & submitted with your documentation sheet to Arlene Potvin in the Feinstein Office, room S105W in the Library.

3. Essay submission:
   - Essay should be submitted at the Feinstein Program Office—Room S105W in the Library, or electronically, no later than Tuesday of week 10.
   - By e-mail: submit both the documentation sheet & essay to: apotvin@neit.edu
     * documentation sheet is on-line in the student web site listed under Help Center - “Community Enrichment”

ALWAYS REMEMBER:
As NEIT students, you have a responsibility to any organization or individual you may interact with in the community enrichment process. Whether you are in class, or out participating as a volunteer in a community activity, you should always act and dress in an appropriate manner.

Your presence in the community is an important part of your college experience and should be taken seriously. Education is the beginning pathway to solving social problems. Personal values, morals, and respect for diversity will be enhanced though community involvement.

“FEINSTEIN ENRICHING AMERICA AWARD 2013”
The "Feinstein Enriching America Award" will be presented in the Spring of 2013. It is most important to recognize individuals who, through their community service efforts, make a positive impact on the lives of others. In keeping with this philosophy, the Feinstein Enriching America office will identify three individuals associated with NEIT who best exemplify the values of caring, compassion, and community spirit. One AS student, one BS student, and one faculty/staff/administrative member will be identified to receive the Feinstein Enriching America Award.

The candidates in the identified categories will be chosen based on the following criteria:

1. The community service activity was initiated by the candidate or in co-operation with NEIT’s Feinstein Enriching America Program.
2. The community service activity is an integral part of the candidate’s life.
3. The candidate must exemplify the values of caring, compassion, community spirit and respect for others by giving of oneself to better the lives of those less fortunate.
4. **Student(s): 1 or more Associate Level, 1 or more Bachelor and/or 1 or Masters level student. Student must demonstrate a desire to continue to support the above described criteria in future endeavors.**
5. **One Faculty member, or Staff/ Administrative member** must demonstrate a commitment to support NEIT’s mission to “provide a campus climate where students are encouraged to respect the value of all people and to deal with the social problems and responsibilities they face as members of society.”
6. **Community Service activities/projects do not need to be connected to the Feinstein Enriching America Program, nor do they need to be performed within the state of Rhode Island.**

An impartial selection committee will use a point system to select the winners. Candidates will be judged on the substance of each of the above criteria. Particular attention will be placed on the intensity and duration of one’s service commitment with the most successful candidates demonstrating exemplary commitment to criteria #4 (for students) and #5 (for faculty/staff/administrator). To be considered for the “FEINSTEIN ENRICHING AMERICA AWARD”, please submit a brief narrative regarding the activities of the candidate you wish to nominate (including yourself) addressing each of the above listed criteria. Please do not hesitate to nominate yourself, or someone you know, who you believe is deserving of recognition. Those who give the most are usually the ones who seek no recognition for their generous acts of kindness!

The deadline for nominations for the 2013 award is February 7, 2013. All nominations should be submitted to Arlene Potvin, Coordinator of the Feinstein Enriching America Program. Nominations may be submitted in person at the Feinstein Office, room S105W in the Library, or on line to apotvin@neit.edu

NEIT & THE FEINSTEIN ENRICHING AMERICA AWARD 2013!

Students, Faculty & Staff are Eligible

SUBMISSION GUIDELINES AS OUTLINED ABOVE

SUBMIT NOMINATIONS By February 7, 2013
ON-LINE TO apotvin@neit.edu
OR IN PERSON TO
ARLENE POTVIN, COORDINATOR
FEINSTEIN ENRICHING AMERICA PROGRAM
Room S105W in the Library – East Greenwich Campus

**2011 Feinstein Enriching America Award Winners:**
Sally Kingsbury – Faculty - VAP
Robert K. Ashton, Jr. – AS level student- PTA
Judy Beth Lowe – AS level student - MGT
FEINSTEIN LEADERSHIP SCHOLARSHIP
Alan Shawn Feinstein, a Rhode Island Philanthropist, has donated millions of dollars throughout the state to promote community involvement. He is a key figure in the fight against world hunger and, in his initiative to make Rhode Island the first “hunger-free” state, Mr. Feinstein has developed the Alan Shawn Feinstein National Campaign Against Hunger. The $1250 scholarship will be applied over two (2) academic years equally in each quarter of the academic year in which the student is enrolled but in no instance in more than three (3) quarters in each academic year and in more than two (2) academic years.

SELECTION CRITERIA
In order to qualify as an applicant, students must:

- Be enrolled as a full-time student at NEIT in either an AS or BS degree program
- Participate in a required on-campus “Campaign Against Hunger” Food Drive
- Completion of NEIT’s CE101 Community Enrichment program for the Associate degree or CE301 for the Bachelor or CE401 Masters degree program is required.
- Demonstrate a commitment to continued community enrichment activities as an NEIT student
- Preference will be given to those students who were a Feinstein Junior Scholar in high School
- The deadline to apply for the Feinstein Leadership Scholarship is Friday of week 8, quarterly.

EXCEPTIONS TO ELIGIBILITY/FULLY FUNDED STUDENTS:
Veterans receiving FULL VA benefits, and TRA (Trade Adjustment Act) students are not eligible. Feinstein Scholarship Funds are awarded to students based on financial need and strength of community activity

APPLICATION PROCESS
1. Complete application form (attached)
2. Type a 300 word essay addressing each of the following:
   - Describe your community activities/volunteer work
   - Include a reflective summary of your experience in terms of your own performance: critique your activity and state what you believe to be your impact on the organization or individual you served;
   - Include copies of any documents verifying your service such as: thank you letters, certificates of recognition, letters of gratitude, awards, etc.
   - Describe your anticipated future engagement as an NEIT student to address social needs, including the promotion of the Alan Shawn Feinstein Campaign Against Hunger
3. Submit completed application and essay by Friday of week 8 to:

   Arlene Potvin, Coordinator FEAP
   New England Institute of Technology
   1408 Division Road, East Greenwich, RI 02818
   Room S105W in the Library
   401-467-7744  x 3352  apotvin@neit.edu

PLEASE NOTE:
- It is the students’ responsibility to follow through on all requirements of the Feinstein Leadership Scholarship as outlined in the SELECTION CRITERIA & APPLICATION PROCESS to ensure proper distribution of funds. Depending on time of application, students may see reduced Feinstein Scholarship benefits.

AWARDING POLICY
- Students will be notified via NEIT e-mail as soon as scholarship monies have been approved.
- Students must maintain a minimum cumulative GPA of 2.0 – C average – 73-76.
- Scholarship monies will be awarded upon successful completion of CE101,CE301 or CE401
- The scholarship will be nullified in the event the student withdraws from the college
New England Institute of Technology  
A Feinstein Leadership College  

Feinstein Leadership Scholarship  
Application

Student Name:_____________________________ ID#:__________________

NEIT student e-mail address:____________________________

Student Phone #_______________________

Technology:_______________________

Start Date:___________

Were you recognized as a Feinstein Junior Scholar in High School?______
If yes, where?:___________________________________
What year did you graduate?__________

REMEMBER!

STUDENTS MUST COMPLETE ALL REQUIREMENTS FOR THE  
FEINSTEIN LEADERSHIP SCHOLARSHIP INCLUDING COMPLETION  
OF CE101, CE301 or CE401, THE ON-CAMPUS FOOD DRIVE AND  
DOCUMENTATION OF A “HISTORY” OF VOLUNTEER ACTIVITY,  
SO PLEASE READ THE DOCUMENT CAREFULLY!