COURSE TITLE: Community Enrichment CE301.02 - BS Level

CREDIT: 1

PRESENTATION: CE 301, Community Enrichment lecture and materials, are presented in all EN 331 classes by Arlene Potvin, Coordinator, Feinstein Enriching America Pgm.

COORDINATOR: Arlene Potvin
apotvin@neit.edu
401-467-7744  x 3352

OFFICE HOURS & LOCATION: M, T, W, 7:30 – 12:30; TH 7:30 – 11:30; or by appointment
One New England Tech Blvd
East Greenwich RI 02818-1205
Room S105W in the Library

SYLLABUS ON-LINE: Blackboard

COURSE MATERIALS: All materials provided in syllabus packet

COURSE DESCRIPTION: The Feinstein Enriching America Program (CE 301), is a one credit voluntary opportunity introducing students to the concepts of civic responsibility, social issues and personal values. Students perform approximately 15 hours of service on a meaningful project or activity addressing a community need. A wide variety of opportunities are offered.

Students are required to register for CE 301 credit, submit a performance documentation sheet and complete a reflective essay highlighting the community experience.

COURSE REQUIREMENTS: -Students who completed Community Enrichment on the AS level must choose a different project/activity
-essay and documentation sheet should be submitted to the Feinstein Office no later than the Tuesday of week 10.

REGISTRATION: Using his/her student e-mail account, students will send an e-mail request for CE 301 credit to apotvin@neit.edu with the following information:

Student name, ID number and TECH
A short message requesting CE 301 credit
Students may register for CE 301 through the Tuesday of week 8.
CE301 is a one-time credit option

PLEASE NOTE: Once you register, CE301 will appear on your course schedule.
This is an independent study and there is no class for you to attend.
BENEFITS:  
- free, no charge college credit  
- resume material  
- potential for Feinstein Enriching America Award each Spring  
- potential for Feinstein Leadership Scholarship - $1,250  
- students needing to carry a full course load for Financial Aid should consider Community Enrichment

COURSE OBJECTIVES: 
1. Students will demonstrate an understanding of social responsibility within the context of the larger community as evidenced by choosing an activity that benefits a non-profit organization or individual.

2. Identify individual personal, moral, and social values resulting from the community involvement as evidenced by the satisfactory completion of a reflective essay highlighting the value of their community experience and the benefits to both themselves and the community.

3. Demonstrate respect and understanding for all people regardless of social status and ethnic diversity as evidenced by using appropriate language and acting in an ethical manner.

EVALUATION & GRADING: 
1. Students must document the required 15 hrs. on the documentation sheet provided, AND submit the minimum 600 word essay highlighting the community experience.

2. Successful students will receive an “S” for satisfactory completion and one (1) college credit. This credit will appear on transcript with all other earned course credits.

COMMUNITY PROJECT:  
Feinstein Leadership Scholars must participate in 15 hours of volunteer activity supporting the “Feinstein National Campaign Against Hunger.” For information on this initiative, go to www.feinsteinfoundation.org  
Non-scholarship students are not limited to the type of activity chosen as long as it addresses a social issue, benefits the community or a non-profit organization. Upon approval by the program coordinator, students currently engaged in a personally rewarding community activity may use that activity for CE 301 credit.

ACADEMIC POLICIES: Each student is responsible for accessing this web site to become familiar with the following policies: http://webneit.edu/shandbook/SyllabusPolicies.pdf

REMEMBER! No matter what organization or individual you serve, you are representing yourself and New England Institute of Technology. Appropriate behavior, language, respect and dress are expected at all times.
CHOOSING AN ACTIVITY:
Students can choose any one or a combination of community based activities according to the following guidelines:

1. Activity is personally meaningful & makes a positive impact on the lives of others.

2. Activity benefits a non-profit organization or individual.

3. Activity is volunteer and no financial rewards are accepted.

UNACCEPTABLE ACTIVITIES:
* Transferred credits (college/high school)
* Court Ordered Community Service
* Monetary donations-personal or work related
* Generation of income for a “for profit” business
* Paid work study

ACCEPTABLE ACTIVITIES:
* All volunteer military service (after the draft ended 12/1973); all branches-active, inactive, reservists & guards; all military personnel must provide proof of “honorable service;” a copy of DD214 or other form of military ID is required.
  
  NOTE: STUDENTS WHO USED MILITARY SERVICE FOR AS LEVEL COMMUNITY ENRICHMENT CREDIT CANNOT USE IT AGAIN FOR BS LEVEL. ALSO, ANY STUDENT USING GI BENEFITS SHOULD NOTIFY ME AT apotvin@neit.edu

* Existing projects or activities, combinations of activities, group activities.
* Activities related to your NEIT academics/technology such as un-paid tutoring/mentoring
* Certain NEIT Club activities;

EXISTING ACTIVITIES:
CLUBS:
Lions, Elks, Rotary, Masons, PTA, Boys/Girls Clubs, YWCA/YMCA, Scouting, SkillsUSA, etc.

DONATIONS: ALL DONATIONS MUST BE MADE OFF CAMPUS AT A LOCATION CHOSEN BY THE STUDENT
Cell Phones – 5 used, unwanted cell phones to benefit Cell Phones For Soldiers
Clothing-at least 5 large bags of good usable clothing donated to Salvation Army, churches, shelters, Big Sisters, etc.
Food-at least 25 non-perishable items donated to any accepting organization-RI Food Bank, shelter, churches, local community food pantry.
Books- 8 new or gently used books; children’s & young adult; no romance or inappropriate Books to benefit any non-profit organization
Eyeglasses – 5 pair of used prescription/non-prescription eyeglasses/sunglasses
Blood- at least 5 recent donations
Animal Shelters- food, toys, bedding, litter, cleaning supplies
Yard sale items to benefit a non-profit organization

ANIMALS:
West Warwick Animal Shelter  www.petfinders.com/shelters/RI28.html
Animal shelters: http://muttcats.com/shelters/rhode_islandhtm lists 17 sites
Donate your time, food, toys, bedding, old blankets, litter, cleaning supplies or other items
Horse Play  www.hptrc.org rehab for abused horses; therapeutic riding

Animals, cont’d on next page: 3
ASPCA, Humane Society, Roger Williams Park Zoo, Audubon Society [www.audubonsociety.org](http://www.audubonsociety.org)
Warwick Animal Shelter-401-468-4377. Donatiion items can be brought to Stor Safe Storage at 225 Cowesett Ave. WW between 9 & 5 M thru S.

**EDUCATION:**
- PTA, PTO, school functions, field trips, tutoring, fundraising activities; peer mentoring; libraries; unpaid NEIT peer tutoring/mentoring

**FUNDRAISING:**
- Charitable fundraisers, walk-a-thons, races or any event that benefits a non-profit organization or individual.

**MILITARY DUTY:**
- All branches of the military armed forces. Proof of honorable service is required such as a copy of a DD214 or current military ID card. AS LEVEL STUDENTS WHO USED MILITARY SERVICE FOR CE CREDIT MUST CHOOSE A DIFFERENT ACTIVITY.

**RECYCLING/ENVIRONMENTAL:**
- Any project that improves, preserves or enhances the environment such as:
  - Save The Bay, [www.savethebay.org](http://www.savethebay.org)
  - Earth Day, [www.earthday.org](http://www.earthday.org)
- Parks & Recreation, recycling projects, neighborhood clean-up, wildlife refuge

**TOWN/GOVERNMENT:**
- Volunteer firefighter/EMT; any municipal organization
- FEMA; Civil Air Patrol
- Volunteers In Police Service [www.policevolunteers.org/volunteer/what.cfm](http://www.policevolunteers.org/volunteer/what.cfm)

**SAMPLE VOLUNTEER ACTIVITIES:**
- Administrative Duties
- Citizen Patrols
- Community Liaison Activities
- Neighborhood Watch
- Research/Assistance Activities
- Youth-Related Activities
- Volunteers with specialized skills
- Ride Along Program

**YOUTH:**
- Coaching youth leagues/sports-town, schools, YMCA/YWCA, Scouting, Boys/Girls Clubs

**OTHER:**
- Church activities-non-monetary donations, fundraisers, religious classes
- Assisting a disabled, elderly, or ill neighbor, friend, or relative with daily living tasks, home maintenance, yard work, errands, cooking, etc.
- Babysitting for a friend, relative or neighbor without pay (child cannot be your own!) and you must be able to show a financial, health, or safety need!
- Ride share/car pool- regularly bring a student to school; a co-worker to work
STUDENTS CAN SELECT ANY CONVENIENT LOCATION AND ARE NOT LIMITED TO THE SUGGESTIONS BELOW.

SUGGESTED VOLUNTEER and/or DONATION LOCATIONS:

FOOD:

Rhode Island Community Food Bank
200 Niantic Ave
Providence, RI
Mr. Bruce R. Zarembka, Director of Acquisitions & Distribution Services
942-6325 ext. 223 bzarembka@rifoodbank.org or www.rifoodbank.org

Amos House – Soup Kitchen and Shelter
415 Friendship St.
Providence, RI
Miriam Kimball - 831-9866

Comprehensive Community Action
311 Doric Ave
Cranston, RI
Joanne Gregory - 467-9610

West Warwick Senior Community Center
20 Factory St
West Warwick, RI
Tom Iannitti - 822-4450

Aids Project Rhode Island
232 West Exchange St
Providence, RI
Monica - 831-5522

Sonrise Food Pantry
Darlington Congregational Church
685 Central Ave
Pawtucket, RI
Rev. Robert Burnock - 725-6324

Human Nature
2260 Flat River Rd, Coventry, RI - 397-3555

ENVIRONMENTAL/ RECYCLING PROJECTS:

Save The Bay Center
100 Save The Bay Dr.
Providence, RI
401-272-3540 or 1-800-NARRBAY www.savebay.org

EYEGLASSES:

Lions Club International www.lionsclubinternational.org
Recycle For Sight Program

LensaCrafters
www.givethegiftofsight.org

CELL PHONES:
HOPELINE  
Verizon Wireless - 1-800-426-2790  
Elizabeth Buffum Chace Center  
P.O. Box 9476  
Warwick, RI  
738-9700 www.ebccenter.org or ebchouse@ebchouse.org

CELL PHONES FOR SOLDIERS www.cellphonesforsoldiers.com  
Drop off locations:

Rhode Island National Guard  
Family Assistance Center  
705 New London Ave  
Cranston, RI  
Jennifer Rose – 275-4194

Rhode Island Public Safety Complex  
60 Simmons Rd.  
Little Compton, RI

Sew N Vac Center’s  
8 Commerce Ave  
Smithfield, RI

1704 Mineral Spring Ave  
N. Providence, RI

6463 Post Rd.  
North Kingstown, RI

CLOTHING DONATIONS:  
Big Sisters of Rhode Island  
401-464-6500  
40 Webb St  
Cranston, RI

Dorcas Place  
401-421-5753  
Peace St  
Providence, RI  
www.dorcasplace.org

The Salvation Army  
269 Washington St  
West Warwick, RI  
823-7030

1121 Warwick Ave  
Warwick, RI, 401-785-1120  
201 Pitman St

Clothing, cont'd:
PROJECT UNDERCOVER DONATIONS CAN BE MADE AT:
Project Undercover  www.projectundercover.org
Cardi's Furniture  www.cardis.com
RIDEP – Rhode Island Donation Exchange Program

CHILDREN’S BOOK DONATIONS-
Got Books?
978-664-6555
www.gotbooks.com

Boys & Girls Clubs – New Books only!
42 Frederick St
Warwick, RI (Norwood Branch)
401-467-4064

Reach Out and Read
www.reachoutandread.org/find/site_list

RHODE ISLAND MENTORING PARTNERSHIP
3296 Post road, Warwick, RI 02886
Marc Mainville 401-732-7700
mmainville@mentorRI.org
www.mentorRI.org
FEINSTEIN ENRICHING AMERICA PROGRAM
EN 331/CE 301
CE 301.02 - 1 CREDIT - BACHELOR LEVEL

DOCUMENTATION SHEET

COURSE TITLE: CE 301

STUDENT NAME: ___________________________ ID # __________________

REMEMBER TO GET REGISTERED FOR CE301 BEFORE SUBMITTING DOCUMENTS

TECH: __________________________________________________________________

STUDENT E-MAIL: _______________________________________________________

PARTICIPATING AGENCY or INDIVIDUAL: ________________________________

DATE(S) OF SERVICE: ___________ HOURS: _______________________________

REFLECTIVE ESSAY GUIDELINES:

a) A minimum 600 word reflective essay (approximately 3 pages).

b) Describe the organizations role in the community; its mission and goals.

c) Describe your role/function within the project/activity:
   -what did you encounter during your activity?
   -what made your volunteer activity interesting?
   -did you speak with or interview someone connected with your activity?
   -what was the benefit to you and the community?
   -were there positive/negative aspects to the activity?
   -would you make changes in the process you observed, and what would those changes be?

SUBMIT THE PAPER:

- The reflective paper will be submitted to the Feinstein Office no later than Tuesday of week 10.
- An “S”, earning one college credit for CE 301, will be awarded to students who:
   - who have documented 15 hours of volunteer service/activity
   - have written the required minimum 600 word reflective paper demonstrating an understanding of the issue/activity/organization, and the benefits to both the student and the community.
The “Feinstein Enriching America Award” will be presented in the Spring of 2013. It is most important to recognize individuals who, through their community service efforts, make a positive impact on the lives of others. In keeping with this philosophy, the Feinstein Enriching America office will identify three individuals associated with NEIT who best exemplify the values of caring, compassion, and community spirit. One AS student, one BS student, and one faculty/staff/administrative member will be identified to receive the Feinstein Enriching America Award.

The three candidates in the identified categories will be chosen based on the following criteria:

1. The community service activity was initiated by the candidate or in co-operation with NEIT’s Feinstein Enriching America Program.
2. The community service activity is an integral part of the candidate’s life.
3. The candidate must exemplify the values of caring, compassion, community spirit and respect for others by giving of oneself to better the lives of those less fortunate.
4. **Student(s): 1 Associate Level and 1 Bachelor level and 1 MS level.** Student must demonstrate a desire to continue to support the above described criteria in future endeavors.
5. **One Faculty member, or Staff/ Administrative member** must demonstrate a commitment to support NEIT’s mission to “provide a campus climate where students are encouraged to respect the value of all people and to deal with the social problems and responsibilities they face as members of society.”
6. Community Service activities/projects do not need to be connected to the Feinstein Enriching America Program, nor do they need to be performed within the state of Rhode Island.

An impartial selection committee will use a point system to select the winners. Candidates will be judged on the substance of each of the above criteria. Particular attention will be placed on the intensity and duration of one’s service commitment with the most successful candidates demonstrating exemplary commitment to criteria #4 (for students) and #5 (for faculty/staff/administrator). To be considered for the “FEINSTEIN ENRICHING AMERICA AWARD”, please submit a brief narrative regarding the activities of the candidate you wish to nominate (including yourself) addressing each of the above listed criteria. Please do not hesitate to nominate yourself, or someone you know, who you believe is deserving of recognition. Those who give the most are usually the ones who seek no recognition for their generous acts of kindness!

The deadline for nominations for the 2013 award is February 7, 2013. All nominations should be submitted to Arlene Potvin, Coordinator of the Feinstein Enriching America Program. Nominations may be submitted in person at the Feinstein Office, room S105W in the Library, or on line to apotvin@neit.edu

NEIT & FEINSTEIN ENRICHING AMERICA AWARD 2013!
Students, Faculty & Staff are Eligible
Submission Guidelines As Outlined Above
SUBMIT NOMINATIONS By February 7, 2013
ON-LINE TO apotvin@neit.edu
OR IN PERSON TO
ARLENE POTVIN, COORDINATOR
FEINSTEIN ENRICHING AMERICA PROGRAM
Library – East Greenwich Campus

2012 Feinstein Enriching America Award Winners:
Timothy Culhane, Associate Professor, IT
Zachary Lane, AS, BCC Tech
John R. Jellison, BS, CJ Tech
Lucille Garcia, MS, OT Tech
FEINSTEIN LEADERSHIP SCHOLARSHIP
Alan Shawn Feinstein, a Rhode Island Philanthropist, has donated millions of dollars throughout the state to promote community involvement. He is a key figure in the fight against world hunger and, in his initiative to make Rhode Island the first “hunger-free” state, Mr. Feinstein has developed the Alan Shawn Feinstein National Campaign Against Hunger. The $1250 scholarship will be applied over two (2) academic years equally in each quarter of the academic year in which the student is enrolled but in no instance in more than three (3) quarters in each academic year and in more than two (2) academic years.

SELECTION CRITERIA
In order to qualify as an applicant, students must:

- Be enrolled as a full-time student at NEIT in either an AS or BS degree program
- Participate in a required on-campus “Campaign Against Hunger” Food Drive
- Completion of NEIT’s CE101 Community Enrichment program for the Associate degree or CE301 for the Bachelor degree program is required.
- Demonstrate a commitment to continued community enrichment activities as an NEIT student
- Preference will be given to those students who were a Feinstein Junior Scholar in high School
- The deadline to apply for the Feinstein Leadership Scholarship is Friday of week 8, quarterly.

EXCEPTIONS TO ELIGIBILITY/FULLY FUNDED STUDENTS:
Veterans receiving FULL VA benefits, and TRA (Trade Adjustment Act) students are not eligible. Feinstein Scholarship Funds are awarded to students based on financial need and strength of community activity.

APPLICATION PROCESS
1. Complete application form (attached)
2. Type a 300 word essay addressing each of the following:
   - Describe your community activities/volunteer work
   - Include a reflective summary of your experience in terms of your own performance: critique your activity and state what you believe to be your impact on the organization or individual you served;
   - Include copies of any documents verifying your service such as: thank you letters, certificates of recognition, letters of gratitude, awards, etc.
   - Describe your anticipated future engagement as an NEIT student to address social needs, including the promotion of the Alan Shawn Feinstein Campaign Against Hunger
3. Submit completed application and essay by Friday of week 8 to:

   Arlene Potvin, Coordinator, FEAP
   1408 Division Road, East Greenwich, RI 02818
   401-467-7744 x 3352
   apotvin@neit.edu

PLEASE NOTE:
- It is the students’ responsibility to follow through on all requirements of the Feinstein Leadership Scholarship as outlined in the SELECTION CRITERIA & APPLICATION PROCESS to ensure proper distribution of funds. Depending on time of application, students may see reduced Feinstein Scholarship benefits.

AWARDING POLICY
- Students will be notified via NEIT e-mail as soon as scholarship monies have been approved.
- Students must maintain a minimum cumulative GPA of 2.0 – C average – 73-76.
- Scholarship monies will be awarded upon successful completion of the CE101 or CE301 course requirements.
New England Institute of Technology  
A Feinstein Leadership College  

Feinstein Leadership Scholarship  
Application  

Student Name:_____________________________ ID#:__________________  
NEIT Student e-mail address:____________________________  
Student Phone #:_________________________________  
Technology:_______________________  
Start Date:___________  

Were you recognized as a Feinstein Junior Scholar in High School?______  
If yes, where?:___________________________________  
What year did you graduate?__________  

REMEMBER!  

STUDENTS MUST COMPLETE ALL REQUIREMENTS FOR THE  
FEINSTEIN LEADERSHIP SCHOLARSHIP INCLUDING COMPLETION  
OF CE301, DOCUMENTATION OF A “HISTORY” OF VOLUNTEER  
ACTIVITY AND THE ON-CAMPUS FOOD DRIVE, SO PLEASE READ  
THE DOCUMENT CAREFULLY!
Philanthropist Alan Shawn Feinstein is a key figure in both the exploration of outer-space, and the battle against world hunger. Dr. Feinstein has donated millions of dollars throughout the state to improve the quality of education and to eliminate hunger. His most recent initiative is to make Rhode Island the first “hunger-free” state.

Mr. Feinstein was born in Milton, MA and received his teaching degree from Boston University. He taught elementary and junior high school for many years. More recently, Mr. Feinstein founded the World Hunger Program at Brown University, a Center at their prestigious Institute of International Studies. Founded in 1986, the Alan Shawn Feinstein World Hunger Program is the first university program established to study and help end world hunger.

Alan is also renowned for spearheading interest in space exploration via his widely read Insider’s Report and Eye to the Future newsletters. He is considered one of the people most responsible for mobilizing public interest for a manned mission to Mars. His readers, well over 400,000 strong, have become a powerful lobby supporting space research and exploration. Alan discovered that many of his subscribers were interested in donating their money to good causes; he subsequently established the Feinstein Foundation which has thus far has donated several million to improve the lives of others in our society. Much of this money has been directed toward education for community involved service and activities. Dr. Feinstein is an integral part of the Rhode Island community, and has resided in Cranston for most of his adult life.

In 1996, Dr. Feinstein awarded New England Institute of Technology with a $1 million endowment to create and implement the Feinstein Enriching America Program. To date, seven of Rhode Island’s colleges and universities have received funds from the Feinstein Foundation to provide a requisite community enrichment program. Dr. Feinstein also helped fund the Institute of Public Service at Providence College and the Providence-based Feinstein High School for Public Service. Additionally, Dr. Feinstein is the motivating force behind other innovative community enrichment programs at the elementary, middle, and high school levels. All Rhode Island elementary schools now have the Feinstein Good Deeds Program, while 69 schools have implemented the Feinstein Youth Hunger Brigade.

With Dr. Feinstein’s support, New England Institute of Technology is providing students with an opportunity to earn one extra credit through volunteer activity. (Associate Level Community Enrichment 101-1 credit; Bachelor Level CE 301 available Oct. 2006.) On the AS level, students may earn one extra credit by either continuing volunteer activities with which they are currently involved or by pursuing a new volunteer activity. On the BS level students must take a more active role and be involved at a community site. Students are encouraged to choose a project, activity, or site which best complements their own individual interests, abilities, career goals, and schedules. Involvement in one’s communities should be personally meaningful and should address social problems or issues which interest the individual. Each student is requested to document 15 hours of involvement in one’s community. With well over half of the student body engaged in the Feinstein Enriching America Program, we are fulfilling more than 50,000 hours of community enrichment activities yearly at New England Institute of Technology.

Programs such as the Feinstein Enriching America Program have had a tremendous impact on the overall improvement of the community, affecting thousands of lives. With the continued focus and financial support of persons like Alan Shawn Feinstein, New England Institute of Technology can influence citizens who value their civic responsibilities. Alan Shawn Feinstein is often quoted saying, “To be able to better the lives of others is the greatest of all achievements.” New England Tech students are now provided the opportunity to fully learn the meaning of this statement.